

The Town of Eastend

The minutes of the Regular Meeting of the Council of the Town of Eastend, in the Province of Saskatchewan, held on Wednesday, January 9th, 2019 at 7:00 P.M. in the Council Chambers of the Municipal Office in Eastend, SK.

Mayor Jesse Gordon presiding.

**Councillors Present: Matt Johnston
 Charles Michel
 Val Bidaux
 Roxie Binkley
 Jeff Humphrey
 Callie Gordon, Youth Member**
Administrator Edna Laturmus was present.

DELEGATIONS:

Mayor Gordon called the meeting to order at 7:00 P.M.

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|-------------|----------------------------|---|
| 1/19 | Minutes | MICHEL/BINKLEY: That the minutes of the December 12th, 2018 regular Council meeting be approved as circulated. |
| | | CARRIED |
| 2/19 | Reports | HUMPHREY/BINKLEY: That the following reports be acknowledged as presented:
- Mayor's report as presented by Jesse Gordon
- Administrator's report as presented by Edna Laturmus |
| | | CARRIED |
| 3/19 | Bank Reconciliation | BINKLEY/MICHEL: That the Bank Reconciliation for the month ending December 31, 2018, as attached hereto and forming part of these minutes, be accepted as presented. |
| | | CARRIED |
| 4/19 | Financial Statement | BINKLEY/JOHNSTON: That the Statement of Financial Activities for the month ending December 31, 2018 be accepted as presented. |
| | | CARRIED |
| 5/19 | Accounts | JOHNSTON/MICHEL: That the accounts as per cheques # 25065 to # 25131, totaling \$ 143,890.60, as attached hereto and forming part of these minutes, be approved for payment;
FURTHER, that the 'Payroll' accounts, as per cheques # 710 to # 719, in the amount of \$ 33,592.74, as attached hereto and forming a part of these minutes, be approved for payment. |
| | | CARRIED |
| 6/19 | Water Project | HUMPHREY/BIDAUX: That the council of the Town of Eastend accepts the Amended Contribution Agreement (CA) between the Province of Saskatchewan and the Town of Eastend, acknowledging the changes to the Project Completion Date and to the Deadline for Final Claim Submission from the original Schedule B;
That this Amended Contribution Agreement be signed by Mayor Gordon and the Administrator and forwarded to Bullee Consulting Ltd. for their information. |
| | | CARRIED |

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| 7/19 | Community Foundation | MICHEL/JOHNSTON: That the council of the Town of Eastend acknowledges the December 13, 2018 letter from the MacBean Tessem Law Office with respect to the dissolution of the Eastend Community Foundation Inc. |
| | | CARRIED |
| 8/19 | Suncor Lease | MICHEL/JOHNSTON: That the council of the Town of Eastend contact Suncor Energy Products Partnership with respect to the Transfer of the License of Occupation for the property described as BL P Plan 91SC09514 at 234 Railway Street East in the Town of Eastend. |
| | | CARRIED |
| 9/19 | Official Mark | BIDAUX/JOHNSTON: That the council of the Town of Eastend accept the quotation as received from MLT Aikins LLP for the “Official Mark” for “Ginny the T.rex”. |
| | | CARRIED |
| 10/19 | Tree Pruning | HUMPHREY/JOHNSTON: That the council of the Town of Eastend accept the Quote as submitted by Lee’s Tree Care for the pruning of Hazardous trees in the Town of Eastend, as listed, and in the amount of \$2,900.00 + taxes. |
| | | CARRIED |
| 11/19 | Letter of Support | BIDAUX/BINKLEY: That the council of the Town of Eastend provide a Letter of Support for the Wallace Stegner House to the Eastend Arts Council to assist in their application for a grant to examine means to seek funding to sustain this property over the long term. |
| | | CARRIED |
| 12/19 | Bond | JOHNSTON/BIDAUX: That the council of the Town of Eastend acknowledges the 2019 Bond as per the SGI policy for 2019 as presented with respect to the Chief Administrative Officer, Edna Laturus, and other office employees carrying out duties relating to any money or security belonging to or held by the Town of Eastend. |
| | | CARRIED |
| 13/19 | WTP Reports | HUMPHREY/MICHEL: That the council of the Town of Eastend accepts the Water Treatment Plant records for the months of November and December, 2018 as submitted by Foreman Clint Lewis. |
| | | CARRIED |
| 14/19 | Offer to Purchase | HUMPHREY/BIDAUX: That the council of the Town of Eastend acknowledges the ‘Offer to Purchase’ as received for the property at #332 Redcoat Drive, in the amount of \$1.00; that council counter-offer a purchase price of \$12,000.00, with the condition that this property must be developed to Building Code standards within One year from possession date. |
| | | CARRIED |
| 15/19 | WCB | JOHNSTON/BIDAUX: That the council of the Town of Eastend acknowledges the 2019 Premium Rate Notice at \$0.91 per \$100 of assessable payroll, following a rate discount of \$0.30 (25%) due to no claims within the previous three years. |
| | | CARRIED |

COUNCIL ADVISORY AND OTHER COMMITTEES:

- Town Beautification Committee:
- Val Bidaux
 - Stephanie Davisson
 - Matt Johnston
 - Alissa Berger, Chamber
 - Advisory rep
- Trans Canada Trail Sub Committee:
- Charles Michel
 - Penny Banford
 - Marie Hanson
 - Robert Gebhardt
 - Tannis Topham
 - Janette Eglund
 - Dr. Anne Davis
- Airport Committee:
- Public Works Committee
 - Lynne Giverhaug
 - Susan Howard
 - Mary Thomson
- Eastend Chinook Library:
- Emily Bamforth, Chair
 - Lorraine Armstrong, Sec.
 - Kay McCuaig, RM#49
 - Karmen McNabb, RM#79
 - Mary Thomson, Town
 - Trea Jensen
 - Ron MacRae
 - Susan Howard
 - Wendy Kabrud
- Eastend Wolf Willow Trust Account:
- Stephanie Davisson
 - Charles Michel
- Eastend Health Liaison:
- Mayor Jesse Gordon
 - alternate - Charles Michel
- Pine Cree Regional Park:
- Val Bidaux
- Condominium Board:
- Stephanie Davisson
 - alternate Val Bidaux
- Eastend Advisory Committee:
- Mayor Jesse Gordon
 - Stephanie Davisson, Town
 - Randy Wig, RM #49
 - Rosa Vazquez-Ring
 - Shannon Morris
 - Emily Bamforth
 - Ethel Wills
 - Teresa Lewis
 - Arlene Arendt
- South West Waste Management Authority:
- Mayor Jesse Gordon
 - alternate – Roxie Binkley
- Emergency Measures Coordinator(s):
- Val Bidaux
 - Pam Sullivan
 - Jeff Sullivan
- Building Inspector:
- Castle Design Services Ltd.
Level II & III
 - Ron MacRae Level I
- Pound Keepers:
- Clint Lewis
 - Shawn Bird

Trapping: - Lee Eglad

Fire Arms:
- Dale Taylor - Clint Lewis
- Lee Eglad - Stacey Gleim
- Keith Schuett - Bob Stork
- Paul Bidaux - Devin Taylor
- Shawn Johnston - Grant Taylor
- Chris Mokolki - Clint Davisson
- Ted Taylor

Eastend Swimming Pool:
- Chris Girard, Chairman - Matt Johnston
- Don Lundberg - Devin Taylor
- Anne Taylor - Dustin MacRae
- Olivia Arnal - James Leroy
- Kalie Melhoff - Curtis Wills
- Josie Koolen

Wilkinson Memorial Observatory Astronomy Club:
- Jordan Daigle - President - Joan Hodgins, Secretary
- Lineke Breen, Treasurer
- Directors: Jack Wilkinson, Roland Bear, Wade Selvig,
John Kowerchuk, Gabe Grant
- Members at Large: Robert Gebhardt, Grant Hagen, Bryson Laboissiere,
Kendal McCuaig

Stream Bank Golf Club:
- Elaine Stork, Pres.
- Matt Johnston, Secretary
- Ryan Medforth, Treasurer
- Jodi Mokolki
- Wayne Craig
- Dion Wills
- Bryce Busse
- Bill Lewis
- Anne Taylor

Eastend Rink Complex:
- Clayton Osinski – Chairman
- Casey Ziegler – Secretary
- Trina Humphrey – Treasurer
- Jeff Humphrey
- Laurel Schuett
- Dustin MacRae
- Dean Busse

Eastend Activity Centre:
- Burt Olmsted – President
- Sean Whitney – Vice President
- Mike Baresinkoff – Treasurer
- Nikki Whitney – Secretary

CARRIED

22/19 Fire Dept. Meeting MICHEL/JOHNSTON: That the council of the Town of Eastend acknowledges the January 8th, 2019 Fire Department Meeting Minutes, as submitted and circulated to Council.

CARRIED

23/19 Fire Dept. MICHEL/HUMPHREY: That the following members be appointed to the Eastend & District Volunteer Fire Department for 2019:

**Fire Chief - Bill Arendt
Deputy Fire Chief - Travis Wills
Asst. Deputy FC - Clint Davisson**

Fire Department members:

- Larry Bird, Shawn Bird, Garth Fandrich, Brandon Gordon, Colin Hammer, Emily Hammer, Allen Hoffarth, Clint Lewis, Shane Lewis, Fiona Lozinski, Alok Patel, Cody Spetz, Scott Wagner,

CARRIED

24/19 VFF Rates **HUMPHREY/JOHNSTON:** That the council of the Town of Eastend approve the 2019 Rates of Reimbursement for services as provided by the volunteers of the Eastend & District Volunteer Fire Department, as per Bylaw No. 707/2015:
Fire Chief: \$4,800.00/annum (\$400.00/month);
Deputy Fire Chiefs: \$175.00/month/person
Firemen & Fire Chief:
 - Fire Fighting: \$20.00/hour (1 hour minimum);
 - Meetings: \$25.00/meeting;
 - Practices: \$17.00/hour; and
 - Out of Town Training: \$125.00/day.
 - Individual Travel to Training &/or Scene \$.40/km **CARRIED**

25/19 First Responders **MICHEL/JOHNSTON:** That the council of the Town of Eastend acknowledges the following persons as First Responders in our community:
 - Jason Barton, Val Bidaux, Laurelei Hanson, Kristen Johnson, Rafe Ring, Bob Stork, Chelsie Verpy and Jade Verpy.
CARRIED

26/19 SUMA VFF Insurance **HUMPHREY/JOHNSTON:** That the Town of Eastend renew the SUMA Volunteer Fire Fighter/First Responder Insurance coverage, Option C, and the Volunteer Firefighter 24 Hour Off Duty Coverage, Option C, with payment of the premium to be divided amongst the participating municipalities of the Eastend & District Volunteer Fire Department.
CARRIED

27/19 SVFFA **MICHEL/BIDAUX:** That the council of the Town of Eastend approve the renewal of the Saskatchewan Volunteer Fire Fighters' Association membership for 2019, in the amount of \$ 200.00 for the first 15 members as appointed to the Eastend & District Volunteer Fire Department.
CARRIED

28/19 Fire Fees **JOHNSTON/HUMPHREY:** That the 2019 Fire Service fees for the Eastend & District Volunteer Fire Department be as follows:
 a)For designated areas of the municipality: \$450.00 per call including the first hour and \$250.00 per hour for each additional hour thereafter, to a maximum of \$2500.00, plus costs of supplies.
 b)For non-designated areas: \$450.00 per call including the first hour and \$250.00 per hour for every hour thereafter, to a maximum of \$2500.00, plus costs of supplies.
 c)Vehicle and Rescue Calls: to be billed out at maximum insurance rates.
CARRIED

29/19 9-1-1 Dispatch **BIDAUX/MICHEL:** That the Town of Eastend approve the 2019 9-1-1 Dispatch fees in the amount of \$628.75, as levied by the Provincial Emergency Communications Centre.
CARRIED

30/19 Auditor **BINKLEY/JOHNSTON:** That the firm of de Jong & Associates be appointed as Auditors for the Town of Eastend for 2019.
CARRIED.

31/19 Solicitor MICHEL/JOHNSTON: That the firm of MacBean Tessem be appointed as Solicitors for the Town of Eastend for 2019.

CARRIED

32/19 Board of Revision BINKLEY/JOHNSTON: That Krismer and Associates be appointed the panel for the Pine Cree Regional Board of Revision as follows:
 Board members: Clinton Krismer (Chair), Gord Krismer (Vice-Chair), Brian Lynch, Reg Skinner, Don Van Beseleare and Cory Halverson;
 Board Secretary: Christina Krismer
 Fees:
 Full panel (3 members) - \$1000 per day plus GST
 Single Panel Chair - \$ 375 per day plus GST
 • A day is considered to be 5 hours to 9 hours
 • 3 to 5 hours is considered a 1/2 day
 • All hours in excess of 9 will be charged at \$60 per hour per panel member
 • The minimum fee for any hearing is \$100 per panel member
 Meals - \$45 per day (b \$9, d \$15, s \$21) per panel member
 Hotels - actual and reasonable
 Mileage- \$0.50 per km
 Travel time - \$20 per hour per panel member
 Written Decisions - a minimum of \$60 for each appeal
 Secretarial Services - \$25 per hour plus related costs
 Annual Retainer Fee - \$300 +GST for a district board.

CARRIED

33/19 Custom Rates MICHEL/HUMPHREY: That the following rates be set for 2019:

Town Equipment Rates (with personnel) for ratepayers
- 1/2 hr minimum charge

3 Ton Truck	\$50.00/hour
1 Ton Truck	\$50.00/hour
Tractor & Loader	\$75.00/hour
Tractor & Mower	\$75.00/hour
Tractor & Blade	\$75.00/hour
Sweeper	\$90.00/hour
Mower	\$65.00/hour
Skid Steer	\$150.00/hour
Electric Eel	\$150.00/hour
Sander	\$45.00/hour with one man
Weed Whipper	\$40.00/hour
Snake-Sewer Tape	\$20.00/hour with no man
Sewer Camera	No Charge
Snow Blower	\$60.00/hour

Town Equipment Rates (with personnel) for non-ratepayers

Electric Eel	\$175.00/hour with one man and \$0.50/km
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Miscellaneous Rates:

Sand & Salt	\$30.00/yard
Campsites	\$20.00/day for Water & Power services \$35.00/day for Full Service
Bylaw Reproduction	First Copy of Bylaw –photocopy rates Additional Copies -\$4.00/bylaw
Town Maps	\$15.00 each
Water Turn On Fees:	\$15.00 during regular hours \$50.00 after regular hours \$10.00 after shut off per bylaw
Election Officials	DRO-\$250.00 per poll Poll Clerk - \$200.00 per poll

Tax Certificate	\$10.00 each - Bylaw 583/01
Outgoing Faxes	\$1.00/page
Incoming Faxes	\$0.50/page
Photo copies	\$0.25/page up to 20 copies \$0.10/page thereafter
Camp Kitchen rental	\$35.00/day Plus clean up fee at man power hourly rate
SAMA Assessment	
Field Sheets	Photo copy rates
Pins	\$3.00

CARRIED

34/19 Janitorial Rate HUMPHREY/JOHNSTON: That the 2019 Janitorial rate remain at \$525.00/month, cost shared with the RM of White Valley No. 49.

CARRIED

35/19 MuniSoft Fees JOHNSTON/BINKLEY: That the council of the Town of Eastend approve the 2019 Munisoft Equipment Maintenance Agreement and Software Support cost of \$3,915.53, reflecting the cost sharing with the RM of White Valley No. 49.

CARRIED

36/19 Chinook Regional Library BINKLEY/JOHNSTON: That the Town of Eastend approve the 2019 Municipal Grant to the Chinook Regional Library in the amount of \$ 11,436.96.

CARRIED

37/19 FCM BIDAUX/JOHNSTON: That the council of the Town of Eastend approve the 2019 Federation of Canadian Municipalities membership fee of \$195.99.

CARRIED

38/19 Heritage Sask. MICHEL/BIDAUX: That the council of the Town of Eastend approve the 2019 Heritage Saskatchewan membership fee in the amount of \$50.00.

CARRIED

39/19 Sask Lotteries JOHNSTON/BIDAUX: That the council of the Town of Eastend approve the 2020 Application Form for the Saskatchewan Lotteries Community Grant Program, with the Allocation Amounts from the RM of White Valley No. 49 and the RM of Arlington No. 79.

CARRIED

40/19 SK Vacation Guide BINKLEY/BIDAUX: That the council of the Town of Eastend approve Swimming Pool and Eastend Campground advertisement in the 2019 Saskatchewan Vacation Guide, at a cost of \$200.00 per ad.

CARRIED

41/19 SPWA Conference MICHEL/BIDAUX: That the council of the Town of Eastend approve attendance to the Sask. Public Works Association Conference on February 26 – 28, 2019 in Saskatoon, SK by a Public Works employee, at the Foreman’s discretion.

CARRIED

42/19 Fire Suppression BIDAUX/JOHNSTON: That the council of the Town of Eastend acknowledges the voluntary reimbursement by SaskPower of the firefighting costs in the alley behind #544 Redcoat Drive, in the amount of \$950.00.

CARRIED

**43/19 Corresp. BIDAUX/JOHNSTON: That the council of the Town of Eastend acknowledges the following correspondence has been presented; that this correspondence now be suitably filed:
- SUMA – Urban Updates**

CARRIED

44/19 Adjourn MICHEL/JOHNSTON: That this meeting adjourn at 9:15 pm to meet again on Wednesday, February 13th, 2019 at 7:00 pm in the council chambers of the Municipal Office in Eastend, SK.

CARRIED

Mayor

Administrator

The Town of Eastend