

**The Town of Eastend**

**The minutes of the Regular Meeting of the Council of the Town of Eastend, in the Province of Saskatchewan, held on Wednesday, December 13<sup>th</sup>, 2017 at 7:00 P.M. in the Council Chambers of the Municipal Office in Eastend, SK.**

**Mayor Jesse Gordon presiding.**

**Councilors Present:**           **Matt Johnston**  
  **Charles Michel**  
  **Val Bidaux**  
  **Stephanie Davisson**  
  **Roxanna Binkley**  
  **Jeff Humphrey**

**Administrator Edna Laturus was present.**

**DELEGATIONS:**

**7:05 pm – Clint Lewis, Foreman**

**7:15 pm – Ken Wills, Eastend Historical Museum**

**7:30 pm – John Schmitt – Shop water concern**

**7:45 pm – Devin Mutschler, Geologist, Beckie Hydrogeologists Ltd.**

**Mayor Gordon called the meeting to order at 7:00 P.M.**

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|---------------|------------------------------|---|
| <b>416/17</b> | <b>Minutes</b>               | <b>MICHEL/DAVISSON:</b> That the minutes of the November 8 <sup>th</sup> , 2017 regular Council meeting and the December 12 <sup>th</sup> Wage Review Committee meetings be approved as circulated.<br><p style="text-align: right;"><b>CARRIED</b></p>   |
| <b>417/17</b> | <b>Reports</b>               | <b>JOHNSTON/DAVISSON:</b> That the following reports be acknowledged as presented:<br>- Administrator’s report as presented by Edna Laturus<br>- Mayor’s report as presented by Jesse Gordon<br><p style="text-align: right;"><b>CARRIED</b></p>  |
| <b>418/17</b> | <b>Bank Reconciliation</b>   | <b>JOHNSTON/BINKLEY:</b> That the Bank Reconciliation for the month ending November 30, 2017, as attached hereto and forming part of these minutes, is accepted as presented.<br><p style="text-align: right;"><b>CARRIED</b></p>   |
| <b>419/17</b> | <b>Financial Statement</b>   | <b>JOHNSTON/HUMPHREY:</b> That the Statement of Financial Activities for the month ending November 30, 2017 be approved as presented.<br><p style="text-align: right;"><b>CARRIED</b></p>   |
| <b>420/17</b> | <b>Accounts</b>              | <b>DAVISSON/MICHEL:</b> That the accounts as per cheques # 24351 to # 24399, totaling \$ 93,174.15, as attached hereto and forming part of these minutes, be approved for payment;<br><b>FURTHER,</b> that the ‘Payroll’ accounts, as per cheques # 618 to # 624, in the amount of \$ 22,822.33, as attached hereto and forming a part of these minutes, be approved for payment.<br><p style="text-align: right;"><b>CARRIED</b></p>                                       |
| <b>421/17</b> | <b>Well Drilling Project</b> | <b>MICHEL/BIDAUX:</b> That the council of the Town of Eastend acknowledges the mobilization of Hayter Drilling Ltd. and Devin Mutschler, Geologist, Beckie Hydrogeologists Ltd. to Eastend on December 4 <sup>th</sup> , 2017;<br><b>Further,</b> that council accepts the report as presented by Devin Mutschler with respect to the well development to date and the plan for continued exploration in January, 2018.<br><p style="text-align: right;"><b>CARRIED</b></p> |

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| 422/17 | Employee Dismissal   | <p><b>BIDAUX/JOHNSTON:</b> That the council of the Town of Eastend acknowledges the November 17, 2017 letter as received from the MacBean Tessem Law Office.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 423/17 | #221 Elm Avenue N    | <p><b>DAVISSON/BIDAUX:</b> That, pursuant to Resolution No. 398/17, the council of the Town of Eastend extend the deadline for the completion of the demolition and cleanup of the fire damaged structure at #221 Elm Avenue North to December 31, 2017.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                  |
| 424/17 | SEMSA                | <p><b>BINKLEY/JOHNSTON:</b> That the council of the Town of Eastend accept the Saskatchewan Emergency Medical Services Association workshop report as presented by Deputy Mayor Michel.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 425/17 | Paradise Pools       | <p><b>HUMPHREY/MICHEL:</b> That the council of the Town of Eastend acknowledges the Invoice in the amount of \$5,066.65 as received from Paradise Pools for the winterization of the swimming pool; that this Invoice be approved for payment.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 426/17 | Mosquito Control     | <p><b>MICHEL/DAVISSON:</b> That the council of the Town of Eastend acknowledges the update with respect to the availability and cost of DeltaGard 20EW for mosquito control in 2018.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 427/17 | Tax Arrears          | <p><b>JOHNSTON/DAVISSON:</b> That the council of the Town of Eastend has reviewed the Unpaid Taxes Listing; that any property taxes remaining in Arrears at January 1, 2018 will be forwarded to “Tax Service” for Tax Enforcement.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 428/17 | Medical Residence    | <p><b>BIDAUX/JOHNSTON:</b> That the council of the Town of Eastend acknowledges the update with respect to maintenance at the ‘Medical’ residence at 136 Spruce Avenue .</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 429/17 | 2018 SUMA Convention | <p><b>DAVISSON/HUMPHREY:</b> That Mayor Gordon, Deputy Mayor Michel, Councilors Johnston, Bidaux and Binkley and the Administrator be registered to attend the 2018 SUMA Convention in Regina on February 4-7<sup>th</sup>, 2018.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 430/17 | WTP Report           | <p><b>HUMPHREY/JOHNSTON:</b> That the council of the Town of Eastend approve the Water Treatment Plant records for the month of November, 2017, as presented by Clint Lewis, Foreman.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 431/17 | EPO                  | <p><b>MICHEL/DAVISSON:</b> That the council of the Town of Eastend acknowledges the December 4, 2017 letter as received from Roger H. Miller, A.Sc.T., informing that he has assumed the duties of the Environmental Project Officer for our community, as per the Water Security Agency.</p> <p style="text-align: right;"><b>CARRIED</b></p> |

- 432/17**      **2018 Office Salaries**      **BINKLEY/HUMPHREY: That the 2018 Office Administration salaries be ratified as per recommendation from the Joint Administration Personnel Wage Review Committee, effective at January 1<sup>st</sup>, 2018:**
- Marnie MacRae - \$50,400.00/annum plus 2% to \$51,408.00/annum;
  - Edna Laturus - \$148,043.00/annum plus 2% to \$151,000.00/annum;
  - Rosa Vazquez - \$37,800.00/annum (\$18.17/hour) to \$20.25/hour; on a permanent casual basis, with hours of work at the discretion of the Administrator; that Rosa Vazquez is enrolled in Local Government Administration classes; that upon completion of these classes, and at the discretion of the Administrator, Rosa be given some Office Clerk duties.
  - Pay out of Administrator's holidays not used by December 31, 2017, and due to the employee shortage, that Marnie MacRae be also paid for any unused holidays at December 31, 2017.

**CARRIED**

- 433/17**      **Public Works Salaries**      **BINKLEY/HUMPHREY: That the following Public Works salaries be ratified for implementation at January 1<sup>st</sup>, 2018, as per recommendation from the Personnel Committee Wage Review meeting:**
- Clint Lewis: \$ 72,049.95/annum plus 2% to \$ 73,490.95/annum + Overtime Hours as required for snow removal or other Emergent situations;
  - Shawn Bird: \$16.00/hour plus \$4.00/hour to \$20.00/hour; Further, that Shawn Bird has completed the Water Treatment & Distribution and the Wastewater Treatment & Collection (Class 1); that Shawn Bird be registered for the Water Treatment & Distribution (Class 2);
  - Kendra Moore: \$25.00/hour, with no wage increase due to a salary increase to \$25.00/hour from \$23.50/hour @ January 1, 2017 as per Resolution No. 10/17;
  - Wendy Armstrong: \$22.60/hour + 2% to \$23.05, upon return from Shortage of Work Layoff;
  - Sheldon Richardson: \$16.20/hour plus 2% to \$ 16.50 /hour, with hours of work to be determined as required, at the Foreman's discretion;
  - Ken Johnson: \$ 15.00/hour plus 2% to \$15.30/hour;
  - Jim Johnson: \$25.00/hour, with no increase requested; hours of work to be determined at the Foreman's discretion.
  - That any Foreman's holidays not used by December 31<sup>st</sup>, 2017 be paid out.

**CARRIED**

- 434/17**      **WTP Class 2**      **HUMPHREY/DAVISSON: That Kendra Moore be registered for the Water Treatment & Distribution (Class 2) course, as requested by Kendra.**

**DEFEATED**

- 435/17**      **Complaints**      **DAVISSON/JOHNSTON: That the council of the Town of Eastend acknowledges the complaints with respect to 'Employee Behavior' as received from Mr. Craig Hanson; that Mr. Hanson be advised that any such future concerns be referred to the RCMP.**

**CARRIED**

- 436/17 Fire Chief & Deputy **JOHNSTON/DAVISSON:** That the council of the Town of Eastend recommend the appointment of Bill Arendt as Fire Chief and Brent Giverhaug as Deputy Fire Chief, as per the results of the Fire Department vote; that this recommendation be taken to the January 8<sup>th</sup>, 2018 Fire Committee meeting for implementation effective at January 1, 2018.
- CARRIED**
- 437/17 Fire Dept. **HUMPHREY/JOHNSTON:** That the council of the Town of Eastend acknowledges the November 14<sup>th</sup> and 28<sup>th</sup>, 2017 Fire Department meeting minutes.
- CARRIED**
- 438/17 Fire Truck **BIDAUX/MICHEL:** That the council of the Town of Eastend acknowledges the Fire Truck breakdown report as received from Fire Chief Arendt; that the office call 'Sea Hawk' Truck Service for options.
- CARRIED**
- 439/17 Chamber **BIDAUX/HUMPHREY:** That the council of the Town of Eastend acknowledges the copy of the November 20<sup>th</sup>, 2017 minutes of the Eastend Chamber of Commerce meeting.
- CARRIED**
- 440/17 WMO **MICHEL/JOHNSTON:** That the council of the Town of Eastend acknowledges the copy of the October 5<sup>th</sup>, 2017 minutes of the Wilkinson Memorial Observatory meeting.
- CARRIED**
- 441/17 Sand Stockpile **HUMPHREY/MICHEL:** That the council of the Town of Eastend acknowledges the problems caused by the 'Sand' stockpile in the Town compound blowing into the private yard at Lot 17-18, Block 2; that this stockpile be permanently relocated to the Town Shop yard.
- CARRIED**
- 442/17 WCB **MICHEL/BIDAUX:** That the council of the Town of Eastend acknowledges the 2018 Certificate of Achievement from the Saskatchewan Workers' Compensation Board, with an Experience Rate Discount of 30%.
- CARRIED**
- 443/17 Fire Ban **BINKLEY/HUMPHREY:** That the council of the Town of Eastend Reinstate the Fire Ban, effective immediately, as a result of recent High temperatures and extremely windy conditions posing a threat; that this be relayed to the Provincial Control Burn Line.
- CARRIED**
- 444/17 Blanket Permit **BIDAUX/JOHNSTON:** That the council of the Town of Eastend issue a 'Blanket' Liquor Permit to the Eastend Rink Complex for events occurring between the dates of December 14<sup>th</sup>, 2017 to December 31<sup>st</sup>, 2018.
- CARRIED**
- 445/17 Museum **MICHEL/DAVISSON:** That the council of the Town of Eastend grant permission to the Eastend Historical Museum Board to pursue the acquisition of the 'Hanson' ranch house to form part of the Museum properties; that council requests updates with respect to the progress of this project.
- CARRIED**

446/17 Corresp.

**JOHNSTON/MICHEL: That the council of the Town of Eastend acknowledges the following correspondence has been presented; that this correspondence now be suitably filed:**

- SUMA – Urban Updates
- Crime Stoppers
- RCMP Shaunavon – Open House on December 13<sup>th</sup>, 2017

**CARRIED**

447/17 Adjourn

**DAVISSON/JOHNSTON: That this Council meeting adjourn at 9:15 p.m. to meet again on Wednesday, January 10<sup>th</sup>, 2018 at 7:00 pm in the council chambers of the Municipal Office in Eastend, SK.**

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**The Town of Eastend**