

The Town of Eastend

The minutes of the Regular Meeting of the Council of the Town of Eastend, in the Province of Saskatchewan, held on Wednesday January 10<sup>th</sup>, 2018 at 7:00 P.M. in the Council Chambers of the Municipal Office in Eastend, SK.

Mayor Jesse Gordon presiding.

Councillors Present:           Matt Johnston  
  Val Bidaux  
  Stephanie Davisson  
  Roxie Binkley  
  Jeff Humphrey

Administrator Edna Laternus was present.

**DELEGATIONS:**

- 7:05 pm: Clint Lewis, Foreman
- 7:15 pm: Michele Garrett, EMS Director, by conference call

Mayor Gordon called the meeting to order at 7:00 P.M.

- |      |                     |   |
|------|---------------------|---|
| 1/18 | Minutes             | <p><b>JOHNSTON/BIDAUX:</b> That the minutes of the December 13<sup>th</sup>, 2017 regular meeting of council be approved as circulated.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 2/18 | Reports             | <p><b>BINKLEY/HUMPHREY:</b> That the following reports be acknowledged as presented:</p> <ul style="list-style-type: none"><li>- Foreman’s report as presented by Clint Lewis</li><li>- Administrator’s report as presented by Edna Laternus</li><li>- Mayor’s report as presented by Jesse Gordon</li></ul> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 3/18 | Bank Reconciliation | <p><b>DAVISSON/JOHNSTON:</b> That the Bank Reconciliation for the month ending December 31, 2017, as attached hereto and forming part of these minutes, is accepted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 4/18 | Financial Statement | <p><b>JOHNSTON/BINKLEY:</b> That the Statement of Financial Activities for the month ending December 31, 2017 be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 5/18 | Accounts            | <p><b>BIDAUX/JOHNSTON:</b> That the accounts as per cheques # 24400 to # 24468, totaling \$ 135,051.98, as attached hereto and forming part of these minutes, be approved for payment;<br/><b>FURTHER,</b> that the ‘Payroll’ accounts, as per cheques # 625 to # 633, in the amount of \$ 36,099.98, as attached hereto and forming a part of these minutes, be approved for payment.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 6/18 | Well Drilling       | <p><b>HUMPHREY/DAVISSON:</b> That the council of the Town of Eastend acknowledges the January 8, 2018 summary of requirements and events to December 14, 2017 as received from Devin Mutschler, Geologist, BHL, and the two Aquifer Options; that the council of the Town of Eastend agrees to pursue Option 1 – the Frenchman Aquifer for future groundwater development, with a preference of location to the North of the Town of Eastend, if feasible.</p> <p style="text-align: right;"><b>CARRIED</b></p> |

- 7/18**      **Oversight Committee**      **DAVISSON/JOHNSTON: That the council of the Town of Eastend acknowledges the request as received from Infrastructure Canada for the first Oversight Committee Meeting; that it be scheduled on January 19, 2018 at 8:00 am, being a conference call also including Provincial representatives.**
- CARRIED**
- 8/18**      **Employee Dismissal**      **HUMPHREY/JOHNSTON: That the council of the Town of Eastend acknowledges the December 22, 2017 request for information as received from the Saskatchewan Human Rights Commission; that this information be compiled and forwarded to the MacBean Tessem Law Office by the extension date of January 15, 2018.**
- CARRIED**
- 9/18**      **Bond**      **BIDAUX/JOHNSTON: That the council of the Town of Eastend acknowledges the 2018 Bond as per the SGI policy for 2018 as presented with respect to the Chief Administrative Officer, Edna Laturus, and other office employees carrying out duties relating to any money or security belonging to or held by the Town of Eastend.**
- CARRIED**
- 10/18**      **WTP Report**      **HUMPHREY/BIDAUX: That the council of the Town of Eastend approve the Water Treatment Plant records for the month of December, 2017, as presented by Clint Lewis, Foreman.**
- CARRIED**
- 11/18**      **Council Meetings**      **JOHNSTON/DAVISSON: That the regular Council Meetings of the Town of Eastend be set on the second Wednesday of each month, commencing at 7:00 pm in the Council Chambers of the Municipal Office in Eastend, SK.**
- CARRIED**
- 12/18**      **Council Remuneration**      **HUMPHREY/BINKLEY: That the 2018 council remuneration be set as follows, unchanged from 2017:**  
- \$60 per council/committee meeting  
- \$125 per out of town or full day meeting  
- \$150 per day while attending convention  
- \$300 per month Mayor's salary;  
**AND FURTHER that the following remuneration be paid to council and staff:**  
- Mileage \$0.40 per km  
- Meals: \$20.00 per breakfast  
              \$25.00 per lunch  
              \$30.00 per supper  
- Rooms: covered at cost
- CARRIED**
- 13/18**      **UMAAS**      **DAVISSON/BIDAUX: That the 2018 UMAAS Membership fees, in the amount of \$185.00 per member, be paid by the Town of Eastend on behalf of Edna Laturus, Chief Administrative Officer.**
- CARRIED**
- 14/18**      **SUMA**      **HUMPHREY/JOHNSTON: That the Town of Eastend renew the SUMA Membership for 2018, in the amount of \$1,426.53.**
- CARRIED**

15/18            2018  
 Appointments

**HUMPHREY/JOHNSTON: That the following appointments be made for 2018:**

**COMMITTEES OF COUNCIL:**

- |   |   |
|---|---|
| Administration Committee                        | Mayor Jesse Gordon<br>Charles Michel<br>Stephanie Davisson<br>Roxie Binkley |
| Public Works Committee                          | Mayor Jesse Gordon<br>Jeff Humphrey<br>Matt Johnston<br>Val Bidaux          |
| Recreation Grant Committee                      | Mayor Jesse Gordon<br>Roxie Binkley   |
| Eastend & District Volunteer<br>Fire Department | Charles Michel<br>Jeff Humphrey   |

**COUNCIL ADVISORY AND OTHER COMMITTEES:**

- |                                  |  |
|----------------------------------|--|
| Town Beautification Committee    | - Val Bidaux<br>- Stephanie Davisson<br>- Matt Johnston<br>- Chamber of Commerce reps<br>- Advisory reps   |
| Trans Canada Trail Sub Committee | - Charles Michel<br>- Penny Banford<br>- Marie Hanson<br>- Robert Gebhardt<br>- Tannis Topham<br>- Janette Eglund<br>- Dr. Anne Davis  |
| Airport Committee                | - Public Works Committee<br>- Lynne Giverhaug<br>- Susan Howard<br>- Mary Thomson  |
| Eastend Chinook Library -        | - Emily Bamforth, Chair<br>- Lorraine Armstrong, Sec.<br>- Kay McCuaig, RM#49<br>- Karmen McNabb, RM#79<br>- Mary Thomson, Town<br>- Vic Dohei<br>- Tim Tokaryk<br>- Trea Jensen<br>- Diana Svenes-Smith |
| Eastend Wolf Willow Trust Acct   | - Stephanie Davisson<br>- Charles Michel   |
| Eastend Health Liaison           | - Mayor Jesse Gordon<br>-alternate - Charles Michel  |
| Pine Cree Regional Park          | - Val Bidaux   |
| Condominium Board                | - Stephanie Davisson<br>-alternate Val Bidaux  |

- Eastend Advisory Committee
- Mayor Jesse Gordon
  - Randy Wig
  - Rosa Vazquez-Ring
  - Shannon Morris
  - Renee & Kerry George
  - Rafe Ring
  - Jordan Daigle
  - Emily Bamforth
- South West Waste Management Authority
- Mayor Jesse Gordon
  - alternate – Roxie Binkley
- Emergency Measures Coordinator(s)
- Val Bidaux
  - Pam Sullivan
  - Jeff Sullivan
- Building Inspector:
- Castle Design Services Ltd. Level II & III
  - Ron MacRae Level I
- Pound Keepers
- Clint Lewis
  - Shawn Bird
- Trapping:
- Lee Eglan
- Fire Arms:
- Dale Taylor
  - Lee Eglan
  - Keith Schuett
  - Paul Bidaux
  - Shawn Johnston
  - Chris Mokolki
  - Ted Taylor
- Clint Lewis
  - Stacey Gleim
  - Bob Stork
  - Devin Taylor
  - Grant Taylor
  - Clint Davisson
- Eastend Swimming Pool:
- Matt Johnston
  - Don Lundberg
  - Bonnie Gleim
  - Lester Morvik
- James Leroy, Chairman
  - Devin Taylor
  - Dustin MacRae
- Wilkinson Memorial Observatory Astronomy Club:
- Jordan Daigle - President
  - Lineke Breen, Treasurer
  - Directors: Jack Wilkinson, Roland Bear, Wade Selvig, John Kowerchuk, Bryson Laboissiere, Kendal McCuaig,
  - Members at Large: Robert Gebhardt, Grant Hagen
  - Joan Hodgins, Secretary
- Stream Bank Golf Club:
- Elaine Stork, Pres.
  - Matt Johnston, Secretary
  - Ryan Medforth, Treasurer
  - Jodi Mokolki
  - Wayne Craig
  - Dion Wills
  - Bryce Busse
  - Bill Lewis
- Eastend Rink Complex:
- Clayton Osinski – Chairman
  - Casey Ziegler – Secretary
  - Trina Humphrey – Treasurer
  - Jeff Humphrey
  - Laurel Schuett
  - Dustin MacRae
  - Dean Busse

Eastend Activity Centre:

- Burt Olmsted – President
- Sean Whitney – Vice President
- Mike Baresinkoff – Treasurer
- Nikki Whitney – Sceretary

CARRIED

- 16/18 Fire Dept. DAVISSON/BINKLEY: That the council of the Town of Eastend acknowledges the December 12, 2017 Fire Department meeting minutes, as submitted.**  
CARRIED
- 17/18 Resignations HUMPHREY/JOHNSTON: That the council of the Town of Eastend accept, with regrets, the resignations as received from Brent and Sharon Giverhaug, from the Eastend & District Volunteer Fire Department, and all associated duties, including First Responder and Janitor for Brent.**  
CARRIED
- 18/18 Fire Dept. DAVISSON/HUMPHREY: That the following members be appointed to the Eastend & District Volunteer Fire Department at January 1, 2018:**  
Fire Chief - Bill Arendt  
Deputy Fire Chief(s) - Travis Wills & Colin Hammer  
Fire Department members:  
- Larry Bird, Shawn Bird, Stacey Breen, Ken Connell, Clint Davisson, Garth Fandrich, Emily Hammer, Jim Johnson, Clint Lewis, Fiona Lozinski, Alok Patel, Cody Spetz.  
CARRIED
- 19/18 Landfill Fire Training JOHNSTON/HUMPHREY: That Fire Chief Bill Arendt and Deputy Fire Chiefs Travis Wills and Colin Hammer be registered to attend the Landfill Fire training course on January 18, 2018 in Eastend, SK, at a cost of \$225.00/person.**  
CARRIED
- 20/18 FireLands Wild Fire Training JOHNSTON/HUMPHREY: That the council of the Town of Eastend approve registration of the 9 members of the Eastend Fire Department for the Fire Land’s Wild Fire Training course in Frontier, SK on March 9<sup>th</sup>-11<sup>th</sup>, 2018, at a cost of \$100.00/member, to be divided amongst the participating municipalities of the Eastend & District Volunteer Fire Department.**  
CARRIED
- 21/18 VFF Rates HUMPHREY/JOHNSTON: That the council of the Town of Eastend approve the 2018 rates of Reimbursement for services as provided by the volunteers of the Eastend & District Volunteer Fire Department, as per Bylaw No. 707/2015:**  
Fire Chief: \$4,800.00/annum (\$400.00/month);  
Deputy Fire Chiefs: \$175.00/month/person  
Firemen & Fire Chief:  
- Fire Fighting: \$20.00/hour (1 hour minimum);  
- Meetings: \$17.00/meeting;  
- Practices: \$17.00/hour; and  
- Out of Town Training: \$125.00/day.  
- Individual Travel to Training &/or Scene \$ .40/km CARRIED
- 22/18 First Responders DAVISSON/JOHNSTON: That the council of the Town of Eastend acknowledges the following persons as First Responders in our community:**  
- Jason Barton, Val Bidaux, Laurelei Hanson, Kristen Johnson, Rafe Ring, Bob Stork, Chelsie Verpy and Jade Verpy.  
CARRIED

23/18	SUMA VFF Insurance	<b>HUMPHREY/JOHNSTON:</b> That the Town of Eastend renew the SUMA Volunteer Fire Fighter/First Responder Insurance coverage, Option C, and the Volunteer Firefighter 24 Hour Off Duty Coverage, Option C, with payment of the premium to be divided amongst the participating municipalities of the Eastend & District Volunteer Fire Department.	<b>CARRIED</b>
24/18	SVFFA	<b>BINKLEY/DAVISSON:</b> That the council of the Town of Eastend approve the renewal of the Saskatchewan Volunteer Fire Fighters' Association membership for 2018, in the amount of \$150.00 for the 15 members as appointed to the Eastend & District Volunteer Fire Department.	<b>CARRIED</b>
25/18	Fire Fees	<b>DAVISSON/HUMPHREY:</b> That the 2018 Fire Service fees for the Eastend & District Volunteer Fire Department be as follows: a) For designated areas of the municipality: \$450.00 per call including the first hour and \$250.00 per hour for each additional hour thereafter, to a maximum of \$2500.00, plus costs of supplies. b) For non-designated areas: \$450.00 per call including the first hour and \$250.00 per hour for every hour thereafter, to a maximum of \$2500.00, plus costs of supplies. c) Vehicle and Rescue Calls: to be billed out at maximum insurance rates.	<b>CARRIED</b>
26/17	9-1-1 Dispatch	<b>BIDAUX/DAVISSON:</b> That the Town of Eastend approve the 2018 9-1-1 Dispatch fees in the amount of \$628.75.	<b>CARRIED</b>
27/18	Auditor	<b>DAVISSON/JOHNSTON:</b> That the firm of de Jong & Associates be appointed as Auditors for the Town of Eastend for 2018.	<b>CARRIED.</b>
28/18	Solicitor	<b>DAVISSON/BIDAUX:</b> That the firm of MacBean Tessem be appointed as Solicitors for the Town of Eastend for 2018.	<b>CARRIED</b>
29/18	Board of Revision	<b>BIDAUX/DAVISSON:</b> That Krismer and Associates be appointed as the panel for the Pine Cree Regional Board of Revision as follows: Board members: Clinton Krismer (Chair), Gord Krismer (Vice-Chair), Brian Lynch, Reg Skinner, Don Van Beseleare and Cory Halverson; Board Secretary: Christina Krismer Fees: Full panel (3 members) - \$1000 per day plus GST Single Panel Chair - \$ 375 per day plus GST • A day is considered to be 5 hours to 9 hours • 3 to 5 hours is considered a 1/2 day • All hours in excess of 9 will be charged at \$60 per hour per panel member • The minimum fee for any hearing is \$100 per panel member Meals - \$45 per day (b \$9, d \$15, s \$21) per panel member Hotels - actual and reasonable Mileage- \$0.50 per km Travel time - \$20 per hour per panel member Written Decisions - a minimum of \$60 for each appeal Secretarial Services - \$25 per hour plus related costs Annual Retainer Fee - \$300 +GST for a district board.	<b>CARRIED</b>

30/18

Custom Rates

**BIDAUX/DAVISSON: That the following rates be set for 2018:**

**Town Equipment Rates (with personnel) for ratepayers**

**- 1/2 hr minimum charge**

<b>3 Ton Truck</b>	<b>\$50.00/hour</b>
<b>1 Ton Truck</b>	<b>\$50.00/hour</b>
<b>Tractor &amp; Loader</b>	<b>\$75.00/hour</b>
<b>Tractor &amp; Mower</b>	<b>\$75.00/hour</b>
<b>Tractor &amp; Blade</b>	<b>\$75.00/hour</b>
<b>Sweeper</b>	<b>\$90.00/hour</b>
<b>Mower</b>	<b>\$65.00/hour</b>
<b>Skid Steer</b>	<b>\$150.00/hour</b>
<b>Electric Eel</b>	<b>\$150.00/hour</b>
<b>Sander</b>	<b>\$45.00/hour with one man</b>
<b>Weed Whipper</b>	<b>\$40.00/hour</b>
<b>Snake-Sewer Tape</b>	<b>\$20.00/hour with no man</b>
<b>Sewer Camera</b>	<b>No Charge</b>
<b>Snow Blower</b>	<b>\$60.00/hour</b>

**Town Equipment Rates (with personnel) for non-ratepayers**

<b>Electric Eel</b>	<b>\$175.00/hour with one man and \$0.50/km</b>
---------------------	---

**Miscellaneous Rates:**

<b>Sand &amp; Salt</b>	<b>\$30.00/yard</b>
<b>Campsites</b>	<b>\$20.00/day for Water &amp; Power services \$35.00/day for Full Service</b>
<b>Bylaw Reproduction</b>	<b>First Copy of Bylaw –photocopy rates Additional Copies -\$4.00/bylaw</b>
<b>Town Maps</b>	<b>\$15.00 each</b>
<b>Water Turn On Fees:</b>	<b>\$15.00 during regular hours \$50.00 after regular hours \$10.00 after shut off per bylaw</b>
<b>Election Officials</b>	<b>DRO-\$250.00 per poll Poll Clerk - \$200.00 per poll</b>
<b>Tax Certificate</b>	<b>\$10.00 each - Bylaw 583/01</b>
<b>Outgoing Faxes</b>	<b>\$1.00/page</b>
<b>Incoming Faxes</b>	<b>\$0.50/page</b>
<b>Photo copies</b>	<b>\$0.25/page up to 20 copies \$0.10/page thereafter</b>
<b>Camp Kitchen rental</b>	<b>\$35.00/day Plus clean up fee at man power hourly rate</b>
<b>SAMA Assessment</b>	
<b>Field Sheets</b>	<b>Photo copy rates</b>
<b>Pins</b>	<b>\$3.00</b>

**CARRIED**

31/18

**Janitorial Rate**

**HUMPHREY/DAVISSON: That the 2018 Janitorial rate remain at \$525.00/month, cost shared with the RM of White Valley No. 49.**

**CARRIED**

32/18

**MuniSoft**

**JOHNSTON/BINKLEY: That the council of the Town of Eastend approve the 2018 Munisoft Equipment Maintenance Agreement and Software Support cost of \$3,832.83, reflecting the cost sharing with the RM of White Valley No. 49.**

**CARRIED**

33/18

**Chinook Regional Library**

**DAVISSON/JOHNSTON: That the Town of Eastend approve the 2018 Municipal Grant to the Chinook Regional Library in the amount of \$ 11,103.83.**

**CARRIED**

34/18	FCM	<b>BIDAUX/DAVISSON: That the council of the Town of Eastend approve the 2018 Federation of Canadian Municipalities membership fee of \$ 267.48.</b>	<b>CARRIED</b>
35/18	Heritage Sask.	<b>DAVISSON/BIDAUX: That the council of the Town of Eastend approve the 2018 Heritage Saskatchewan membership fee in the amount of \$50.00.</b>	<b>CARRIED</b>
36/18	Sask Lotteries	<b>JOHNSTON/DAVISSON: That the council of the Town of Eastend approve the 2019 Application Form for the Saskatchewan Lotteries Community Grant Program, with the Allocation Amounts from the RM of White Valley No. 49 and the RM of Arlington No. 79.</b>	<b>CARRIED</b>
37/18	WMO	<b>BINKLEY/DAVISSON: That the council of the Town of Eastend acknowledges the 2017 Annual Report as submitted by the Wilkinson Memorial Observatory Astronomy Club; that the 2018 WMO Budget will be referred to the 2018 Budget meeting of the Town of Eastend for consideration.</b>	<b>CARRIED</b>
38/18	SW Incinerator Project	<b>DAVISSON/BINKLEY: That the council of the Town of Eastend participate in the SW Incinerator Project, approving payment of the Participation fee of \$3,000.00.</b>	<b>DEFEATED</b>
39/18	Craig Hanson	<b>DAVISSON/JOHNSTON: That the council of the Town of Eastend acknowledges the recent ‘Employee Behavior’ emails as received from Craig Hanson; that the Foreman is aware of this concern, and will continue to monitor the situation.</b>	<b>CARRIED</b>
40/18	Corresp.	<b>BIDAUX/DAVISSON: That the council of the Town of Eastend acknowledges the following correspondence has been presented; that this correspondence now be suitably filed: - SUMA – Urban Updates - Provincial Disaster Assistance Program update - STARS – in attendance at the SUMA Convention Trade Show</b>	<b>CARRIED</b>
41/18	Water Concern	<b>HUMPHREY/BIDAUX: That the council of the Town of Eastend acknowledges the ongoing ‘shop water concern’ as brought to the December 13, 2017 council meeting by Mr. John Schmitt; that he be advised that these water concerns continue to be under review by council; more feasible options may be available as a result of the Well Development project.</b>	<b>CARRIED</b>
42/18	EMS	<b>DAVISSON/HUMPHREY: That the council of the Town of Eastend accept the report as heard from Michele Garrett, EMS Coordinator, via conference call; that an email be sent to Michele expressing the concern of Council with respect to EMS personnel potentially living in the medical residence, free of charges, and Not necessarily benefitting this community.</b>	<b>CARRIED</b>



**43/18      Liquor Permit      HUMPHREY/JOHNSTON: That the council of the Town of Eastend issue a ‘Special Event Liquor Permit’ to the Friends of Pine Cree for a ‘Beer Garden’ during the Sheep Dog Trials and Mini Chuck Wagon events on June 29<sup>th</sup> and 30<sup>th</sup>, 2018 at the Rodeo Grounds in Eastend, SK.**

**CARRIED**

**44/18      Fire Ban      BINKLEY/JOHNSTON: That the council of the Town of Eastend Remove the ‘Fire Ban’, effective immediately, as a result of the snow cover; that this be relayed to the Provincial Control Burn Line.**

**CARRIED**

**45/18      Transfer Station      BINKLEY/DAVISSON: That the council of the Town of Eastend approves the ‘Control Burn’ of the Transfer Station, at the discretion of the Foreman.**

**CARRIED**

**46/18      Adjourn      DAVISSON: That this meeting adjourn at 9:30 p.m. to meet again on Wednesday, February 14<sup>th</sup>, 2018 at 7:00 pm in the council chambers of the Municipal Office in Eastend, SK.**

**CARRIED**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Administrator**

**The Town of Eastend**